



TO: Teachers
FROM: M. Macalos
DATE: September 24, 2018
RE: FEDERAL IMPACT AID SURVEY FOR 2018/19

Thank you very much for your support and hard work in participating in the Federal Impact Aid Survey each year. The district receives approximately \$10 million annually so every form that is collected is valuable to the survey.

The Federal Impact Aid program was formed to help make up for lost property tax revenue due to military installations and other federal property in or near our district. Students whose parents work on federal property or are active duty military, either living in military or non-military housing will have survey forms that qualify for funds. The District also receives additional aid for Federally connected students with an active Individual Education Plan (IEP). Every card helps!

Please encourage your students to have their parents fill the survey form out completely. Survey forms that are returned with missing information are not allowed to be counted as part of the claim. This year the form has a new look and it will be prepopulated with student information. We ask that the parent/guardian review the student information and make corrections if necessary. We also ask that the parent/guardian complete the section for either civilian employment or military employment. We need complete address information in order to determine if a student's parent(s) is/are "federally connected", which means they live and/or work on federal property. Military personnel must list their branch of service and rank. Every form must be **signed by the parent or guardian** and the survey form must be **dated** on or after the survey date. Students are not allowed to sign the survey form.

The goal is for 100% survey form collection. Think of ways to incentivize or reward the students and class for a successful collection. Please remember that detention or Saturday school is not to be used if a student does not return the survey form. For forms that have not been returned, one successful technique is to put a hand written note on the survey form and ask the student to give it to their parent. As a teacher, you have the closest relationship with your student's parents.

Together we can have a successful survey and maintain our level of funding. We sincerely appreciate every effort on your part to contribute to the value of this year's claim!